

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

October 28, 2024

MINUTES

Ethics Council did not meet prior to the start of the regular meeting due to no quorum.

Mandy Camden trained the board members on: **Parents as Paid Providers**

REGULAR BOARD MEETING

WELCOME GUESTS

Barb, Parker's assistant was in attendance.

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **6:01 p.m.** and roll call was taken.

Present: Cheryl Durnwald, Jody Amor, Jim Fox, Shane Dyer and Parker Inks. Tim Ellenberger and Deb Didion were excused.

Staff Present: Sarah Zimmerman, Michelle Snyder and Michele Mong

I. REVIEW OF MINUTES

The Board approved the minutes of the **September 23, 2024** Board meeting.

Motion by Inks, Second by Durnwald. Motion carried. **24-10-01**

II. FINANCIAL REPORTS

The Board accepted the **September 2024** Financial Reports as submitted.

Motion by Dyer, Second by Fox. Motion carried. **24-10-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

E. Educational Resources

1. SOH Semi-Annual Bullying Report
2. Report to the Commissioners Quarter 4
3. FCFC Oversight Report

F. Calendar of Events

1. **November 11, 2024** – Veteran’s Day – Facility Closed
2. **Next Board Meeting: November 25, 2024 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Garmann Miller

This motion for a survey proposal was tabled due to not receiving any proposals. Sarah informed the board that Garmann Miller is still seeking companies to perform the site survey and soil boring.

V. NEW BUSINESS

A. Contracts

1. The motion to review direct service contracts was tabled due to no quorum for the Ethics Committee.

2. Youth Respite Contract

The Board approved the youth respite contract with Hand N Hand, as presented.
Motion by Inks, Second by Fox. Motion carried. **24-10-03**

3. ECI Room and Board Contract

The Board approved the room and board contract with ECI, as presented.
Motion by Inks, Second by Durnwald. Motion carried. **24-10-04**

4. West CON Cog Services

Sarah shared a document showing each of the services West CON Cog offers.

B. MACC Appraisal

The Board approved to publish a legal ad for the sale of the MACC located at 1611 North St., Fremont, Ohio 43420 for a minimum bid of \$450,000.00.
Motion by Inks, Second by Dyer. Motion carried. **24-10-05**

C. Table of Organization

The Board approved the changes to the Youth and Provider Services and Human Resources Departments on the Table of Organization.
Motion by Inks, Second by Fox. Motion carried. **24-10-06**

D. Bellevue’s Robert Peters Playground

The Board approved a \$10,000.00 donation to the City of Bellevue’s Robert Peters Playground to continue accessibility enhancements.

Motion by Inks, Second by Fox. Motion carried. **24-10-07**

E. Fremont’s Kiwanis Play Park

The Board approved a \$10,000.00 donation to the City of Fremont’s Kiwanis Play Park for the addition of concrete pads and benches.

Motion by Dyer, Second by Durnwald. Motion carried. **24-10-08**

VI. BOARD POLICY REVIEW

A. SCBDD Policies (Revision)

The Board approved the revisions to the following SCBDD policy:

- Ch. 2, Section 7: Individual Support Funding
- Ch.4, Section 2: Administrative Resolution of Complaints/Medicaid Due Process

Motion by Inks, Second by Fox. Motion carried. **24-10-09**

VII. EXECUTIVE SESSION

The Board entered Executive session at **6:34 p.m.** to consider the compensation of a public employee.

Motion by Inks, Second by Fox. Motion carried. **24-10-10**

Present: Cheryl Durnwald, Jody Amor, Jim Fox, Shane Dyer and Parker Inks.

Staff Present: Michelle Snyder

The Board moved back into public session at **6:37 p.m.**

RESULTS OF EXECUTIVE SESSION

The Board approved the salary scale wage increase to meet the state average for the position of Superintendent to be effective November 1, 2024.

Motion by Durnwald, Second by Inks. Motion carried. **24-10-11**

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **October 28, 2024** at **6:38 p.m.**

Motion by Fox, Second by Inks. Motion carried. **24-10-12**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board