

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

November 25, 2024

MINUTES

Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts submitted to the full Board for approval.

REGULAR BOARD MEETING

WELCOME GUESTS

Patti Inks attended.

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **5:21 p.m.** and roll call was taken.

Present: Cheryl Durnwald, Jody Amor, Tim Ellenberger, Shane Dyer and Parker Inks. Jim Fox and Deb Didion were excused.

Staff Present: Sarah Zimmerman, Michelle Snyder and Michele Mong

I. REVIEW OF MINUTES

The Board approved the minutes of the **October 28, 2024** Board meeting.

Motion by Inks, Second by Dyer. Motion carried. **24-11-01**

II. FINANCIAL REPORTS

The Board accepted the **October 2024** Financial Reports as submitted.

Motion by Inks, Second by Durnwald. Motion carried. **24-11-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

E. Educational Resources

1. Disability Scoop Article: Autism Diagnoses Surge
2. Dept. Children and Youth Preschool Licensure Inspection

F. Calendar of Events

1. **November 28-29, 2024** – Thanksgiving Break – Facility Closed
2. **December 23-25, 2024** – Christmas Break – Facility Closed
3. **January 1, 2025** – New Year’s Day – Facility Closed
4. **January 20, 2025** – Martin Luther King Day – Facility Closed
5. **Next Board Meeting: January 27, 2025 at 5:15 p.m.** Annual Organizational Mtg.

IV. OLD BUSINESS

A. Garmann Miller

The Board approved the Superintendent to move forward with the RFP/RFQ process for Contract Risk Management.

Motion by Ellenberger, Second by Dyer. Motion carried. **24-11-03**

B. MACC Building

The MACC Building was sold! Wynn Reeth has been leasing it since 2010. The building sold for the minimum bid of \$450,000.00.

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment

The Board approved the following contracts:

See attachment for listing of contracts.

Motion by Inks, Second by Dyer. Motion carried. **24-11-04**

B. Calendars

1. 2025 12-month Calendar

The Board approved the 2025 12-month employee calendar as presented.

Motion by Ellenberger, Second by Durnwald. Motion carried. **24-11-05**

2. 2025 Board Calendar Draft

The Board reviewed the calendar. A motion to vote on it will be in January at the Annual Organizational Meeting.

C. OACB Delegate Assembly

1. Bylaws Resolution

The Board approved OACB’s proposed resolution regarding the Bylaws for the Delegate Assembly.

Motion by Durnwald, Second by Ellenberger. Motion carried. **24-11-06**

2. Sub-Minimum Wage Resolution

The Board approved OACB's proposed resolution regarding the elimination of subminimum wage.

Motion by Inks, Second by Dyer. Motion carried. **24-11-07**

3. Delegate Assembly Representative

The Board approved Sarah Zimmerman, Superintendent, to represent SCBDD on OACB's Delegate Assembly. In her absence Michele Mong will be the backup representative.

Motion by Dyer, Second by Durnwald. Motion carried. **24-11-08**

D. 2025 TCM Billing Rate

The Board approved the Usual and Customary rate for TCM services for 2025 at \$19.50 per unit.

Motion by Inks, Second by Dyer. Motion carried. **24-11-09**

E. Vision Insurance

The Board approved the vision plan coverage through Delta Dental as presented and to be effective 1/1/2025.

Motion by Dyer, Second by Durnwald. Motion carried. **24-11-10**

VI. **BOARD POLICY REVIEW**

A. SCBDD Policies (Revision)

The Board approved the revisions to the following SCBDD policies:

- Ch. 2, Section 5: Transportation
- Ch. 3, Section 1.1: Health, Safety and Emergencies Services
- Ch. 3, Section 1.3: Hazard Communication
- Ch. 3, Section 1.4: Medication, Administration, Delegation
- Ch. 3, Section 1.7: Facility Emergency and Safety
- Ch. 3, Section 8: Lockout Tagout

Motion by Inks, Second by Durnwald. Motion carried. **24-11-11**

VII. **EXECUTIVE SESSION**

No Executive Session was held.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **November 25, 2024** at **5:55 p.m.**

Motion by Inks, Second by Durnwald. Motion carried. **24-11-12**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board