

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

February 24, 2025

MINUTES

***Note – Ethics Council will meet prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **5:19 p.m.** and roll call was taken.

Present: Jody Amor, Jim Fox, Shane Dyer, Tim Ellenberger, Parker Inks, Annette Overmyer and Deb Didion.

Staff Present: Sarah Zimmerman, Michelle Snyder and Michele Mong.

WELCOME GUESTS

Patti Inks attended.

I. REVIEW OF MINUTES

The Board approved the minutes of the **February 24, 2025** Regular Board meeting.

Motion by Inks, Second by Dyer. Motion carried. **25-02-01**

II. FINANCIAL REPORTS

The Board accepted the **February 2025** Financial Reports as submitted.

Motion by Dyer, Second by Didion. Motion carried. **25-02-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

E. Educational Resources

1. Governor’s State Budget Invests in Part C Early Intervention
2. Sandusky Co. SFY25 EI LEA Memo
3. SOH Semi-Annual Bullying Report

F. Calendar of Events

1. March 4, 2025 – Staff In-Service Day – Facility Closed
2. **Next Board Meeting: March 24, 2025 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Construction Manager at Risk

Sarah informed the Board Tim E. and Matt from Grand Lake Building joined her and Garmann Miller in interviewing Mosser, Gilbane and AC1. Tim offered some insight on how the interviews went. He mentioned one of the companies was sensitive to inquire and express concern with how the construction will affect students. One of the companies had more hours dedicated to being onsite. Board Member Didion abstained.

The Board approved Mosser Construction as the Construction Manager at Risk for SCBDD’s construction renovation and addition project.

Motion by Dyer, Second by Inks. Motion carried. **25-02-03**

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment

The Board approved the following contracts:

See attachment for listing of contracts.

Motion by Inks, Second by Overmyer. Motion carried. **25-02-04**

B. SOH Operating Standards Resolution 2025-02

The Board resolved to adopt the Special Education Model Policies and Procedures released by the Ohio Dept. of Education and Workforce in December 2024. (*See Resolution for signatures*).

Motion by Didion, Second by Ellenberger. Motion carried. **25-02-05**

C. School of Hope 2025-2026 Calendar

The Board approved the 2025-2026 School of Hope calendar as presented.

Motion by Inks, Second by Didion. Motion carried. **25-02-06**

D. Cash Forecast Discussion

The Board reviewed the cash forecast. Sarah explained all 2024 actuals have been updated. The levy revenue was provided by the Auditor. The sale of MACC is one of the variances. Local revenue is up due to waiver reconciliation. SCBDD's upcoming capital project is listed in projected 2025-2027. This will be updated again in August.

VI. **BOARD POLICY REVIEW**

A. SCBDD Policies (Revision)

The Board approved the revisions to the following SCBDD policy:

- Ch. 5, Section 2.15 Changes in Classification, Promotion & Demotion
- Ch. 5, Section 2.17 Nepotism
- Ch. 5, Section 3.02 Pay Periods
- Ch. 5, Section 3.03 Payroll Deductions
- Ch. 5, Section 4.02 Sick Leave
- Ch. 5, Section 4.03 Sick Leave Conversion
- Ch. 5, Section 4.05 Funeral Leave
- Ch. 5, Section 4.06 Civil Leave
- Ch. 5, Section 4.09 Disability Leave & Separation
- Ch. 5, Section 4.10 Unpaid Leave
- Ch. 5, Section 4.16 Family Medical Leave
- Ch. 5, Section 7.06: Information Technology Systems & Devices

Motion by Inks, Second by Didion. Motion carried. **25-02-07**

B. SCBDD Policies (Revision)

The Board approved rescinding the following SCBDD policy:

- Ch. 5, Section 7.07 Mobile Devices

Motion by Ellenberger, Second by Dyer. Motion carried. **25-02-08**

VII. **EXECUTIVE SESSION**

The Board entered Executive session at **6:11 p.m.** to discuss compensation of a public employee.

Motion by Inks, Second by Didion. Motion carried. **25-02-09**

Present: Jody Amor, Jim Fox, Tim Ellenberger, Deb Didion, Shane Dyer, Parker Inks and Annette Overmyer.

Staff Present: Sarah Zimmerman and Michelle Snyder

The Board moved back into public session at **6:41 p.m.**

RESULTS OF EXECUTIVE SESSION

The Board approved the salary scale wages for SCBDD positions to be effective March 3, 2025.

Motion by Inks, Second by Didion. Motion carried. **25-02-10**

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **February 24, 2025** at **6:42 p.m.**

Motion by Dyer, Second by Inks. Motion carried. **25-02-11**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board