

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

March 24, 2025

MINUTES

***Note – Ethics Council will meet prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **5:16 p.m.** and roll call was taken.

Present: Jody Amor, Jim Fox, Shane Dyer, Tim Ellenberger, Parker Inks, Annette Overmyer and Deb Didion.

Staff Present: Sarah Zimmerman and Michele Mong.

WELCOME GUESTS

No guests were in attendance.

I. REVIEW OF MINUTES

The Board approved the minutes of the **February 24, 2025** Regular Board meeting.

Motion by Overmyer, Second by Didion. Motion carried. **25-03-01**

II. FINANCIAL REPORTS

The Board accepted the **February 2025** Financial Reports as submitted.

Motion by Ellenberger, Second by Inks. Motion carried. **25-03-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

1. Luther Home of Mercy Letter

E. Educational Resources

F. Calendar of Events

1. April 18, 2025 – Spring Break – Facility Closed
2. **Next Board Meeting: April 28, 2025 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Building Updates

Sarah shared Mosser’s timelines with the Board. She shared we are currently working with Garmann Miller on our electrical, IT and interior inventory needs. Sarah mentioned a communication outreach with the Lantz family to notify them of our use of the Council’s land and desire to purchase additional land from them to widen the driveway along the side of the building.

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment

The Board approved the following contracts:

See attachment for listing of contracts.

Motion by Inks, Second by Fox. Motion carried. **25-03-03**

B. GLCAP Building Leasehold

The Board approved up to \$1,000,000.00 for GLCAP leasehold improvements to be incorporated into future lease agreements.

Motion by Inks, Second by Overmyer. Motion carried. **25-03-04**

VI. BOARD POLICY REVIEW

No policies to review.

VII. EXECUTIVE SESSION

The Board entered Executive Session at **5:59 p.m.** to discuss a matter required to remain confidential by federal law.

Motion by Inks, Second by Dyer. Motion carried. **25-03-05**

Present: Jody Amor, Jim Fox, Tim Ellenberger, Deb Didion, Shane Dyer, Parker Inks and Annette Overmyer.

Staff Present: Sarah Zimmerman

The Board moved back into public session at **6:30 p.m.**

RESULTS OF EXECUTIVE SESSION

No motion presented after Executive Session.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **March 24, 2025** at **6:31 p.m.**

Motion by Inks, Second by Fox. Motion carried. **25-03-06**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board