

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

April 28, 2025

MINUTES

Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts submitted to full Board for approval.

ODE Annual Public Meeting

BOARD TRAINING: Understanding Levies (Presented by Jed Morison)

REGULAR BOARD MEETING

Jody Amor called the regular meeting of the Board to order at **6:27 p.m.** and roll call was taken.

Present: Jody Amor, Jim Fox, Shane Dyer, Tim Ellenberger, Parker Inks, Annette Overmyer and Deb Didion.

Staff Present: Sarah Zimmerman, Michelle Snyder, Todd Dahnke and Michele Mong.

WELCOME GUESTS

Barb W. was in attendance.

I. REVIEW OF MINUTES

The Board approved the minutes of the **March 24, 2025** Regular Board meeting.

Motion by Fox, Second by Inks. Motion carried. **25-04-01**

II. FINANCIAL REPORTS

The Board accepted the **March 2025** Financial Reports as submitted.

Motion by Inks, Second by Didion. Motion carried. **25-04-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

1. Letter of Support (GLCAP)
2. Letter of Support (DJFS)

E. Educational Resources

1. FCFC Quarterly Oversight Report
2. Quarterly Report to the Commissioners

F. Calendar of Events

1. May 3, 2025 – SC Council Derby Event – 4:00-7:00 at the Neeley Center
2. **Next Board Meeting: May 19, 2025 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Building Updates

Sarah shared highlights on construction topics. The temporary main entrance will shift to the current SSA hallway door. Mosser will start installing a wider door in May or June. The schematic design budget is currently over what the feasibility study budget was stated in August 2024 and reflects more detailed plans, more information, and identified items that require addressing and some code requirements. Further conversations are developing. Sarah shared the owners of the farmland on the East side of the building are open to discussion regarding SCBDD purchasing land from them in order to allow for an extension of the driveway alongside the building. SCBDD is interested in requesting approximately 2 acres. The board agreed to move forward with discussions with owners of the farmland. Discussions are also occurring with AEP to address moving the power lines and transformers and an associated cost for the proposed scope of work for the electrical and driveway project, which is separate from the other building project’s scope of work. Sarah explained the new fire suppression system needs an update in order to handle the additional building additions and renovations. She provided the Board with options to consider. The Board was in approval of upsizing the existing lines to 8” pipe.

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment

The Board approved the following contracts:

See attachment for listing of contracts.

Motion by Inks, Second by Fox. Motion carried. **25-04-03**

2. NPESC 2025-2026 Agreement

The Board approved the 2025-2026 service agreement with North Point Educational Service Center as presented.

Motion by Inks, Second by Didion. Motion carried. **25-04-04**

3. Transportation Network Agreement

The Board approved the transportation agreement with Great Lakes Community Action Partnership as presented.

Motion by Inks, Second by Didion. Motion carried. **25-04-05**

4. P.T. Services Rehabilitation, Inc.

(Ellenberger abstained from voting)

The Board approved the service agreement with P.T. Services Rehabilitation, Inc. as presented.

Motion by Inks, Second by Overmyer. Motion carried. **25-04-06**

5. Unity Counseling Services MOU

The Board approved the memorandum of understanding with Unity Counseling Services, LLC as presented.

Motion by Inks, Second by Didion. Motion carried. **25-04-07**

B. SCBDD Budget Transfer

The Board approved transferring \$3,670,000.00 from the SCBDD General Fund (22510) to the Capital Improvement Fund (22600).

Motion by Inks, Second by Ellenberger. Motion carried. **25-04-08**

VI. BOARD POLICY REVIEW

No policies to review.

VI. EXECUTIVE SESSION

No Executive Session held.

VIII. ADJOURNMENT

The Board adjourned the meeting of **April 28, 2025** at **7:28 p.m.**

Motion by Fox, Second by Didion. Motion carried. **25-04-09**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board