

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

October 9, 2025

September 22, 2025's Regular Board Meeting was rescheduled to 10/9/2025 due to not having enough members for a quorum.

MINUTES

Ethics Council did not meet prior to the start of the regular meeting to discuss and approve the Direct Services Contracts due to lack of quorum.

REGULAR BOARD MEETING previously scheduled for 9/22/2025

Tim Ellenberger called the regular meeting of the Board to order at **4:00 p.m.** and roll call was taken.

Present: Jim Fox, Deb Didion, Tim Ellenberger, Parker Inks, and Annette Overmyer. Jody Amor and Shane Dyer were excused.

Staff Present: Sarah Zimmerman, Michelle Snyder, and Michele Mong.

WELCOME GUESTS

No guests were in attendance.

I. REVIEW OF MINUTES

The Board approved the minutes of the **August 25, 2025** Regular Board meeting and the minutes of the **September 3, 2025** Special Board meeting.

Motion by Fox, Second by Didion. Motion carried. **25-10A-01**

II. FINANCIAL REPORTS

The Board accepted the **August 2025** Financial Reports as submitted.

Motion by Inks, Second by Fox. Motion carried. **25-10A-02**

III. REPORTS AND RESOURCES

A. Superintendent Report

B. Human Resources Report

C. Program Report

D. Correspondence

E. Educational Resources

1. SFY 2025 Annual EI Summary Report

F. Calendar of Events

1. October 13, 2025 – Indigenous People’s Day – Facility Closed
2. **Next Board Meeting: October 27, 2025 at 5:15 p.m.** Regular Board Meeting

IV. OLD BUSINESS

A. Building Updates

Sarah explained we are still waiting for the land owned by the Bakers to be appraised. Board Member Overmyer stated she spoke with the land owner and they are not ready to sell the land at this time due to family needs.

V. NEW BUSINESS

A. Contracts

1. Direct Service Contracts / Outside Employment
This motion was tabled to the following meeting due to lack of quorum with the Ethics Committee.

RECOMMENDATION: The Board approves the following contracts:
See attachment for listing of contracts.
Motion: _____ Second: _____ Approval: _____

B. Cash Forecast Review

Sarah stated all the numbers through August were actual figures and not projected. Michele Mong explained the cost of construction is spread out over a few years.

Sarah mentioned there are around thirteen county boards on the ballot for levies this Fall. Four of those county boards are on the edge of fiscal crisis. SCBDD is an anomaly regarding fiscal stability compared to other county boards in the state.

VI. BOARD POLICY REVIEW

B. SCBDD Policies (Revision)

The Board approved the revision of the following SCBDD policy:

- Ch. 1, Section 10: Litigations and Legal Actions

Motion by Fox, Second by Inks. Motion carried. **25-10A-03**

C. SCBDD Policies (New)

The Board approved the following SCBDD policies:

- Ch. 1, Section 13: Cybersecurity Incident Response Plan
- Ch. 2, Section 11: Youth Respite Services

Motion by Overmyer, Second by Inks. Motion carried. **25-10A-04**

VII. **EXECUTIVE SESSION**

No Executive Session was held.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **October 9, 2025** at **4:24 p.m.**

Motion by Inks, Second by Fox. Motion carried. **25-10A-05**

James Fox, Recording Secretary of the Board

Michelle Snyder, Clerk to the Board